

Dear all,

We want to thank you for your motivation/will to help and support our first summit in 2018. We are welcoming you on board of BILT Academy, a movement and summit for students in the field of the building industry. With this letter we would like to present our current outlined program, timetable and our idea of how to structure the labs and talks. Additionally, you will find a little sketch in how we anticipate the lay-out of the floor plan, although the venue isn't finalized before end of February.

Program > open file "BILT Academy-Program-.xlsx" find attached.

The arrival date of most of the students will be October the 9th, 2018. We aren't yet totally sure how many students to expect, hence we count of a span from 30 up to 60 students. We will have a short meet and greet. You are welcome to join.

_ October 10th > Internal start between Mentor and Academy members will be around 7:30 to 08:00 am, to talk through the program and to ensure everything is set up correctly. (evtl on the 9th evening)

_ Official start of the event will be at 09:00 am. At 08:30 the student are expected to arrive. Coffee and morning snacks will be available at our food and beverage bar.

_ First talks are until 09:45, there we, BILT Academy committee, will bring you as mentor on stage. We are going to present you in a few words. After that it is your turn to present your Key learning Objectives 1 - 3 within two minutes elevator pitch to entice the students.

Key learning Objectives 1 - 3.

We have the idea to create 5 to 6 Lab's with each one of the learning objectives in regard to the topic or expertise you like to teach. The lab should be designed in a way to produce a learning outcome for the participating students which then will be presented during the presentation round by the end of the day. The idea behind the Objectives 1, 2 and 3 is to divide the entire lab in three parts. 1 should give the student an overall idea of the thematic, 2 and 3 should go in deep substance. Students will have the possibility to register online in one of your labs, around summer time. This means, we want to ask you to write down in short sentences the focus of those key learning objectives to present it towards the students. On site, we give the students the possibility to change labs after the key objective 1. Also we want you to be aware of the 2min pitch at first place. It is important to convince the students to remain at your table throughout the learning experience.

Price for the best Lab outcome.

In the end of the day we will announce a winner table out of the 5 to 6 groups. Criteria for ratings will be focused on execution of the assessment, result and outcome. Who is going to vote? We thought about implementing a voting system in the BILT app to let the students fairly vote. The winner table will receive a prize and are able to attend the opening plenary to BILT Europe. The winning mentors will also be named during the plenary.

Talks

In order to provide student with interesting and exciting topics, coming from the outside world, we would like to announce two of you as our Keynote speaker.

Topic 1: "Real world BIM" talking about what is currently happening in the industry world and where are the issues?

WHAT	HOW	Europe	BILT Academy contact:
Buildings	Building and bringing	RTC Europe Foundation	General inquiries:
Infrastructure	Industry		gabi.kaltenyte@rtcevents.com
Lifecycle, supported by	Leadership	Noordeinde 9 B	julia.kaltenegger@rtcevents.com
Technology	Together	NL- 2611 KE Delft	maximilian.koehler@rtcevents.com
			merlin.taurer@rtcevents.com

Topic2: “Technology in the Future” talking about AI, robotics, industrial revolution where are we going to in the next few years?

Much information but what exactly is now to do for you?

Next steps as a Mentor ...

Our aim is it to officially announce you as our **hand-selected mentors** on our Academy Blog.

Don't know if you have seen it already, if not.. check it out > blogbiltacademy.wordpress.com. You can find descriptions about our new created movement as well as a short profile about our personalities.

Therefore we need you to write ...

Personal motivation being a mentor of BILT Academy. What is your personal aim with taking part at our summit and what can a student expect from participating at your Lab? Maybe also shortly describe where your main interests are in the field of the building industry.

Short and precise description about your 3 Key learning Objectives.

We advise you to take topics out of terms you are currently working on, or even labs you have given already once at any BILT Conference.

Please write it to max. one A4 page, so that we can publish it on our blog. Of course we will first come back to you and will confirm with you how much it matches with in our total program. Students and universities can follow up our blog and will get informed who will be at our event and what will be presented.

Next to that: To keep our blog updated, we aim to publish weekly interesting topics, information of articles and other blogs. To do so, it might help us to get information from you and your fields of interest. If you think about it send us links to > biltacademy@rtcevents.com

Last but not least, a few of you were asking about any discount for being a mentor. As much as we would like to arrange any special offer to you, it is not easily possible for us as non-profit organization especially with in the first year of executing this event. Also we want to mention that there is still the possibility to hand in an abstract for the BILT Europe, which could maintain you the entrance ticket.

Timeline

26th January 2018: Call of Abstract for BILT Europe.

24th March 2018: Publishing your motivation and Key learning Objectives online.

For any questions don't hesitate to ask us.

Best wishes

Max, Merlin, Gabi and Julia

WHAT	HOW	Europe	BILT Academy contact:
Buildings	Building and bringing	RTC Europe Foundation	General inquiries: gabi.kaltenyte@rtcevents.com
Infrastructure	Industry		julia.kaltenegger@rtcevents.com
Lifecycle, supported by	Leadership	Noordeinde 9 B	maximilian.koehler@rtcevents.com
Technology	Together	NL- 2611 KE Delft	merlin.taurer@rtcevents.com